

Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
DECEMBER 16, 2004 (9:00 A.M.)

The Department of Professional and Occupational Regulation convened Informal Fact-Finding Conferences in Richmond, Virginia.

Marion Cooper, Presiding Officer, presided. No Board members were present.

Doug Schroder appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Lic=Licensing Application

A=Applicant
W=Witness
Atty=Attorney

Participant


1. Hollis T. Brown
File Number 2005-00971 (Lic)
No Decision Made

H.T. Brown – A

The meeting adjourned at p.m.

Virginia Real Estate Board


Schaefer Oglesby, Chairman


Louise Fontaine Ware, Secretary

COPY TESTE:

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Marion Cooper
2. Title: Presiding Officer
3. Agency: Real Estate Board
4. Transaction: Informal Fact-Finding Conferences on Dec. 16, 2004
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature

Date

12-16-04